



JAMESTOWN HIGH SCHOOL 2011-12 PARKING INFORMATION

Application Procedure:

Parking applications are available on-line or students may pick up an application in the main office of JHS. Completed parking applications should be returned with fees and other documentation to the Assistant Principal's office. Approved parking applicants **must** maintain satisfactory grades (1.5 GPA), school attendance, and conduct records to retain parking privileges.

Required Documents: (due to Main/Asst. Principal's Office at the time of your application)

- **Photocopies of** driver's license and vehicle registration (we will **not** make photocopies)
- Completed parking application and regulations agreement
- Only vehicles registered to you or someone in your immediate family/household may be registered for a parking permit
- Students may not drive until they receive and display a proper parking permit.

Fees: \$50.00 per semester

**There is no cost for students enrolled in credit-bearing cooperative work/education programs that incorporate early release from school, or students who attend approved credit-bearing classes at another WJC high school during the school day.

There is no refund if a permit is revoked for attendance issues and/or other disciplinary reasons. Replacement permits for misplaced, lost, or stolen parking permits must be purchased at a cost of \$50.00.

Temporary Parking Permit Tag

Temporary parking permit tags may be issued for court appearance, doctor appointment, dental appointment, funeral, etc.

- Temporary parking permit tags are valid for only one day. Additional days may be approved at the discretion of administration.
- A written request, signed by a parent/guardian, must be submitted for review two days prior to the date of request.

Regulations

Student drivers must have their vehicles parked 15 minutes prior to the beginning of school in order to enter their classrooms on time. A student driver who is chronically tardy to school will forfeit their privilege to park on school property. Vehicles arriving late will be cited for a violation; repeated violations will result in loss of driving privileges. Students are not permitted to loiter in the parking lot and vehicles must be vacated and locked upon arrival. In order to protect personal property, students are not authorized to access the parking lot during the school



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day. This is a responsibility that applicants accept as a condition for the parking privilege on school property.

Parking in non-permitted areas, including the teachers' parking lot, may result in towing fees and forfeiture of parking privileges. **The owner/operator of the vehicle assumes all responsibility for towing and storage fees, including warrants issued for illegal driving or parking violations.**

Students who fail to adhere to the terms of the parking agreement will lose all on-campus parking privileges. Parking permits must be visible at all times and not transferred to non-registered vehicles.

Consequences for Parking Agreement Violations

- Students are expected to arrive on time for the school day. Chronic late arrivals will result in loss of parking privileges as follows:
 - First offense – warning.
 - Second offense – Temporary loss of parking privilege.
 - Third offense – Temporary loss of parking privilege for at least two weeks.
 - Fourth offense – Potential for permanent loss of parking privilege for remainder of semester or school year.
- Student conduct violations will result in loss of parking privileges as follows:
 - Suspension - two (2) weeks.
 - Second suspension - one (1) month.
 - Additional suspensions – forfeiture of parking privileges for remainder of semester or school year.
 - Referral for Long Term Suspension/Expulsion – remainder of school year.
 - Any false statements or pretenses will result in immediate suspension of parking privileges.
 - Reckless or otherwise unsafe driving on school property at any time will result in disciplinary action and possible revocation of parking privileges.

Special Notes: County Police routinely patrol the school area. Vehicles are subject to verification of compliance with county and state laws (i.e. county stickers, tags, inspections, etc.) Be sure that your vehicle is in compliance with state/county/city laws.

In case of an accident in the parking lot or on school grounds, students are expected to exchange insurance and license information. State Police will not be summoned to the scene unless exceptional circumstances apply.

Additional expectations apply to students and their vehicles as outlined in the Student Code of Conduct.

- Parking Registration begins Monday, May 23.
- Until June 16, priority is given to rising seniors and students in special programs (see Permit Application).
- Between June 1-16, Juniors not in special programs may apply.
- After June 16, there is open registration for parking.
- There are a limited number of parking spaces.